TOP 10 INTERVIEW TIPS

1. Prepare, don't rehearse. Scripted interviews generally fall flat.

2. Research the firm. Go beyond the firm’s website. Learn its strengths. And talk to its students.

3. Be yourself (the professional version). Candidates who come across as authentic fare best in the interview process.

4. Approach the interview as a learning experience. Be thoughtful (not mechanical) in the questions you ask and the responses you offer.

5. Engage in a dialogue, not a speech. Listen. Get your interviewers to “talk shop” with you.

6. Pay attention to body language (your own and the interviewer’s). Be generous with eye contact. Make an effort to remember the names of your interviewers.

7. Ask questions that are meaningful to you. Ask questions that demonstrate that you are thinking about a long-term future at the firm. Don’t ask questions that are designed to impress. They usually come across as “canned.”

8. Treat everyone with respect. Don’t make assumptions about the level of influence a representative of the firm may have or about their position within the firm’s hierarchy.

9. Convey interest and enthusiasm; stay in touch.

10. Reflect on what is important to you and your long term goals. Choose the place that feels best for you over the long term, professionally and personally. Don’t underestimate the importance of firm culture and working relationships.